



Community Services Department  
Library Division  
Weekly Report

**WEEK OF: May 22, 2009**

**THIS WEEK @ THE LIBRARY**

774 books were checked out  
17 library cards were issued  
11 library cards were renewed  
241 Internet users  
959 items (books, magazines & newspapers) were used  
2,381 visitors to the library  
489 reference requests received  
722 information requests received  
18 Books/magazines were discarded  
17 Internet contracts were processed  
67 overdue notices were mailed  
23 materials were catalogued  
4 materials were processed  
8 Interlibrary loan materials processed  
1 Live Homework Help user

- Attended City Council meeting.
- Opened the Carnegie Technology Center one day with about 12 users.
- Re-stocked book supply, so that pediatricians at Clinicas de Salud del Pueblo have plenty of books to give away to children under the Reach out and Read Program. Also took books for the waiting room library. The "Waiting Room Library" is for parents and children to be able to read together while they wait for their appointment.
- **4 adult learners were tutored this week.**
- Prepared & sent Library Board agenda.
- 8 people attended the bilingual poetry workshop "We Are Poetry" taught by Olga Garcia Echeverria.
- Interviewed a prospective volunteer.
- Proctored a test for a Barstow Community College student.
- Worked on collection development in the areas of mythology, health, California Missions, American Indians and diseases.

## Children's Services

- 📚 12 children attended the activities this week. Children used their book bucks to purchase items in the tiendita.
- 📚 5 children and 4 adults attended the story hour this week. The theme of the week was bears. Books read to children included "Brown Bear" and "Corduroy's New Pocket". Children made a craft of a bear face.

- ✚ 14 children watched the movie “Marley & Me”.
- ✚ Over 140 children and their parents enjoyed a Circus RIF (Reading Is Fundamental) program at the library this week. This event was sponsored by Well Fargo Home Mortgage Bank & Holy Sugar. Activities included: hula hoop contest, clown wig craft, bow tie craft, face painting, had lots of fun at the jumper, juggling and balancing on a beam, received a balloon figurine, and enjoyed cotton candy, popcorn and juice.

## BRANCH NEWS

216 Books were checked out  
3 New library cards issued  
15 Internet users  
141 items (books, magazines &  
newspapers) were used  
75 information requests received  
22 reference requests received

- 18 teens played board games on Monday and created a rolled paper picture frame.
- 25 teens and 1 parent attended the “Unplanned Teen Pregnancy” workshop offered.



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**WEEK OF: June 11, 2009**

**THIS WEEK @ THE LIBRARY**

- 488 books were checked out
  - 33 library cards were issued
  - 11 library cards were renewed
  - 200 Internet users
  - 454 items (books, magazines & newspapers) were used in the library
  - 1,144 visitors to the library
  - 471 reference requests received
  - 300 information requests received
  - 13 Books/magazines were discarded
  - 41 Internet contracts were processed
  - 7 overdue notices were e-mailed
  - 5 materials were processed
  - 9 Interlibrary loan materials processed
- 17 people visited the Carnegie Technology Center on Monday.
  - Held monthly staff meeting.
  - Re-stocked book supply, so that pediatricians at Clinicas de Salud del Pueblo have plenty of books to give away to children under the Reach out and Read Program. Also took 4 books for the waiting room library. The "Waiting Room Library" is for parents and children to be able to read together while they wait for their appointment.
  - 3 hours of literacy software used.
  - Uploaded new book list to website.
  - Held last Families for Literacy program of the fiscal year with 7 children and 4 parents in attendance. The theme of the program was numbers. Books read to children included "Counting Numbers", "Counting Sheep" and "Ten Black Dots". Children made a puppet.
  - Submitted Reading Is Fundamental Performance Report for FY 2008-09 and submitted Program Proposal for FY 2009-10

## BRANCH NEWS

- 61 Books were checked out
- 0 New library cards issued
- 7 Internet users
- 25 items (books, magazines & newspapers) were used
- 32 information requests received
- 0 reference requests received

➤ June 9<sup>th</sup> was the last day the Branch Library was open.